



REQUEST FOR QUOTATION

Date: 02 October 2023
RFQ No.: 100-23-03-515

Name of Company: _____
Address: _____
Name of Store/Shop: _____
Address: _____
TIN: _____
PhilGEPS Registration Number: _____

The City Government of Pasig, through the Bids and Awards Committee (BAC), intends to procure **Supply, Delivery, and Printing of Various Anti-Smoking Tarpaulin – City Environment and Natural Resources Office** with an Approved Budget for the Contract (ABC) of **Php 720,000.00**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. Please quote your best offer for the item in the table below.

The Project shall be awarded as One Project having several items that shall be awarded as one contract. Quotations received exceeding each total Cost per Item and/or the total Approved Budget for the Contract shall be rejected.

Item No.	Item Description	Brand Name <i>(PLEASE DO NOT LEAVE BLANK)</i>	QTY	UOM	Approved Budget		Price Offer	
					Unit Cost	Total Cost	Unit cost	Total Cost
1	Anti-Smoking with Penalty Tarpaulin, - (2x3 ft.)		1500	pcs	160.00	240,000.00		
2	Vape with Penalty Tarpaulin, - (2x3 ft.)		1500	pcs	160.00	240,000.00		
3	100% Smoke- Free Government Facilities Tarpaulin, - (2x3 ft.)		1000	pcs	160.00	160,000.00		
4	Sari-Sari Store/ Vape Shop within 100 meters restriction Tarpaulin, - (2x3 ft.)		500	pcs	160.00	80,000.00		
Note: Other terms and conditions are stipulated in the attached Terms of Reference, if any.					Total	720,000.00		
DELIVERY TERM: Within Thirty (30) calendar days upon the receipt of Notice to Proceed but not to exceed 31 December 2023.								

**Indicate the BRAND NAME or MANUFACTURER NAME and the specific MODEL to be offered or attach a BROCHURE for the offered item; items including but not limited to clothing, vehicle, equipment, devices, electronics, machines, drugs, medicines, medical supplies must be branded or at the very least, manufacturer shall be indicated.*



TERMS OF REFERENCE

PROCUREMENT FOR THE PRINTING SERVICE OF PASIG CITY ANTI-SMOKING/VAPING TARPAULIN

I. RATIONALE

The City of Pasig raises public awareness that tobacco kills over 8 million people each year and destroy our environment, damaging human health further, through cultivation, manufacture, distribution, consumption, and post-consumer waste. The City of Pasig have to intensify greater public awareness and social investment where each one can fully develop and participate in putting in place a 100% smoke-free environment.

This is encouraging people to quit smoking and not to smoke in public places, and encourage nonsmokers to protect themselves and their family from secondhand smoke exposure, as well as the detrimental impact on the environment and climate change.

II. OBJECTIVE

To disseminate information by printing tarpaulin along Pasig City in July to December 2023 regarding on anti-smoking/vaping implementation.

III. SCOPE OF WORK

The service provider for the printing and delivery of **Ant-Smoking/Vaping Tarpaulins**.

1. 1,500 pcs. of Anti-Smoking with Penalty Tarpaulin
2. 1,500 pcs. of Vape with Penalty Tarpaulin
3. 1,000 pcs. of 100% Smoke-Free Government Tarpaulin
4. 500 pcs. Sari-Sari Store/Vape Shop within 100 meters Restriction

The layouts and designs will be provided by the end – user.

Furthermore, an additional one (1) copy of the printed output will be delivered as sample, for approval, before the printing of the 4,500 copies of anti-smoking/vaping tarpaulin.

IV. REQUIREMENT FOR PROJECT

The end – user will provide a digital or soft copy of the tarpaulin layout design as the final preference of printed tarpaulin that must be used by the company of the printing job service provider. No alteration/ changes on the substance,



designs, layouts, and the mutually agreed terms shall be made without the knowledge, consent, and acknowledgement of the end – user.

V. SPECIFICATIONS

TARPAULIN

Tarpaulin sized 2x3 ft., the tarpaulin should be printed in colored format and must be readable and should include an eyelet with reference to the approved design details:

PROGRAM	QUANTITY	SIZE	COLORS
Anti-Smoking with Penalty Tarpaulin	1, 500 pcs	2x3 ft.,	17 Colors
Vape with Penalty Tarpaulin	1, 500 pcs.	2x3 ft.,	10 Colors
100% Smoke-Free Government Tarpaulin	1,000 pcs.	2x3 ft.,	15 Colors
Sari-Sari Store/Vape Shop within 100 meters Restriction	500 pcs.	2x3 ft.,	17 Colors





ALLENDRI B. ANGELES
DEPARTMENT HEAD II
SWMO/CENRO

UMAAGOS ANG PAG-ASA



Caruncho Avenue, Barangay San Nicolas, Pasig City 1600 Metro Manila

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600

 (02) 8643-1111 * (02) 8641-1111 loc 1461 *  bidsandawards@pasigcity.gov.ph *
 pasigcity.gov.ph



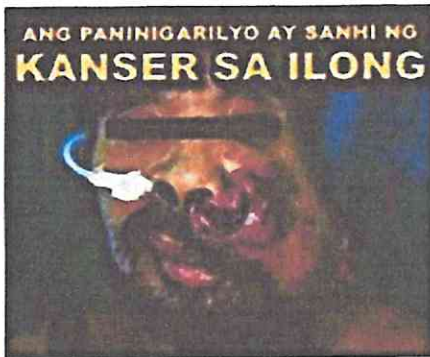
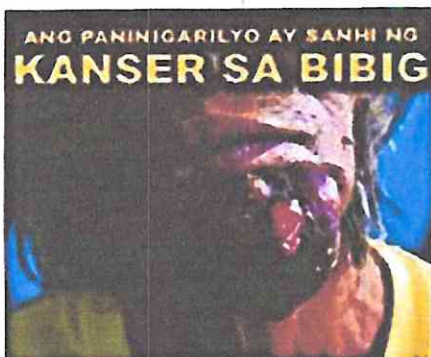
BABALA!

BAWAL MAGTINDA NG SIGARILOYO

ANG TINDAHAN NA ITO

SCHOOL/FACILITY FOR MINOR:

METERS: _____



Executive Order No. 26 Series of 2017
RA 9211 or Tobacco regulation Act of 2003
Ordinance No. 13 Series of 2018
I-report ang Paglabag (HOTLINE) 8643-1111

Hangin PASIGlahin, Yosi Alisin!!!

GOVERNMENT PROPERTY DO NOT REMOVE MERE POSSESSION OF THIS IS SIGN IN PUNISHABLE BY LAW

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600

(02) 8643-1111 * (02) 8641-1111 loc 1461 * bidsandawards@pasigcity.gov.ph *

pasigcity.gov.ph

Page 4 of 9 | RFQ No. 100-23-03-515 | RLD



SMOKE/VAPE FREE

Pasig City


**KEEP YOUR
WORK-PLACES
SMOKE/VAPE
FREE**


**GOVERNMENT OFFICE
Strictly No Smoking**

as per Civil Service Commission
Memorandum Circular No. 17 Series of 2009
Violation of this Circular is a ground for disciplinary action

Report Violation to : **(02) 8643-1111**

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600

 (02) 8643-1111 * (02) 8641-1111 loc 1461 *  bidsandawards@pasigcity.gov.ph *

 pasigcity.gov.ph

Page 5 of 9 | RFQ No. 100-23-03-515 | RLD



STRICTLY NO SMOKING

IN ALL PUBLIC PLACES, ENCLOSED AREAS & PUBLIC UTILITY VEHICLES



- Presidential Executive Order No. 26-2017
- RA 9211 (National Anti-Tobacco Law)
- Clean Air Act of the Philippines
- Civil Service Memorandum 17-2009
- City Ordinance No. 13-2018

PENALTY

- 1st Offense - P3,000 or Smoke Cessation Seminar**
- 2nd Offense - P3,000 & Smoke Cessation Seminar**
- 3rd Offense - P5,000 & 15 days Imprisonment**

REPORT VIOLATIONS TO 643-1111 LOC. 530

Hangin PASIGlahin, Yosi Alisin!!!



Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600

(02) 8643-1111 * (02) 8641-1111 loc 1461 * bidsandawards@pasigcity.gov.ph * pasigcity.gov.ph



LUNGSOD NG
PASIG
UMAAGOS ANG PAG-ASA



STRICTLY NO VAPING/ E-CIGARETTES



**IN ALL PUBLIC PLACES
AND ENCLOSED AREAS**



as per Presidential Order No.106,
Clean Air Act of the Philippines
and City Ordinance No. 07-2019


PENALTY

- 1st Offense** : Not less than P500.00 but not more than P1,000.00 or 1 Day of Community Service
- 2nd Offense** : More than P1,000 but not more than P2,500.00 or 2.5 Days of Community Service
- 3rd Offense** : Not less than P2,500.00 but not more than P5,000.00 or 5 Days of Community Service, Business Permit and licenses to operate of the offender may be cancelled or revoke

REPORT VIOLATIONS TO 643-1111 LOC. 530

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600

 (02) 8643-1111 * (02) 8641-1111 loc 1461 *  bidsandawards@pasigcity.gov.ph *

 pasigcity.gov.ph

Page 7 of 9 | RFQ No. 100-23-03-515 | RLD

Submit this Quotation (Accomplished and duly signed by the Owner or the respective Authorized Representative indicated in the Secretary's Certificate/Special Power of Attorney) not later than the closing date specified in the Bid Notice Abstract posted in PhilGEPS website along with the following documents:

- **Mayor's/Business Permit** (or a recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor's Permit before the award of contract). The nature of business as stated in the Mayor's/Business Permit should at the very least be similar or related to the project to be bid.
- **PhilGEPS Registration Number**
- **Income Tax Return** - Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS).

In accordance with Revenue Regulation No. 3-2005, the above-mentioned tax returns shall refer to the following:

1. Latest Income Tax Return (ITR) - For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR.
 2. Latest Business Tax Return - refers to the Value Added Tax (VAT) or Percentage Tax returns covering the previous six (6) months.
- Accomplished and notarized **Omnibus Sworn Statement**
([https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement\(Revised\).docx](https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement(Revised).docx))
 - **Proof of Authorization: Secretary's Certificate** if corporation, or **Special Power of Attorney**, if individual.

ADDITIONAL REQUIREMENTS:

For Procurement of Drugs and Medicines:

Documents from the Food and Drug Administration (FDA):




- a. Certificate of Product Registration;
- b. Certificate of Good Manufacturing Practice;
- c. License to Operate;
- d. Batch Release Certificate (*for vaccines, toxoids and immunoglobulins only*) [*to be submitted upon delivery*]; and
- e. Certificate of Analysis (*for anesthesia and antibiotics*) [*to be submitted upon delivery*].

If the Supplier is not the Manufacturer, a certification from the Manufacturer that the supplier is an authorized distributor/dealer of the products/items.

Please submit the accomplished Quotation and required documents on or before the deadline of submission at the Bids and Awards Committee (BAC) through the **Procurement Management Office (BAC Secretariat Office), 4th Floor, Pasig City Hall, San Nicolas, Pasig City.**

All documents should be submitted in a sealed brown envelope addressed to the "Bids and Awards Committee, 4th Floor, Pasig City Hall", and properly marked with the Project Title as provided herein.

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600

 (02) 8643-1111 * (02) 8641-1111 loc 1461 *  bidsandawards@pasigcity.gov.ph *
 pasigcity.gov.ph

The CITY GOVERNMENT OF PASIG reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact us at telephone no. (02) 8641-1111 / (02) 8643-1111 loc. 1461 or email address at bidsandawards@pasigcity.gov.ph



ATTY. PONCE MIGUEL D. LOPEZ
Officer in Charge, Procurement Management Office

I hereby certify that I have read and agree to this Request for Quotation, its Terms of Reference, and Bid Bulletin/s, if any. I further certify that the products to be delivered will conform to the specifications stated in the Item Description.

Conforme:


Signature over Printed Name

Position

Duly authorized to sign quotation/offer for and on behalf of _____
(Please indicate Company Name)

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600



(02) 8643-1111 * (02) 8641-1111 loc 1461 *  bidsandawards@pasigcity.gov.ph *



pasigcity.gov.ph